



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SAHYADRI SHIKSHAN SANSTHA'S ARTS AND SCIENCE COLLEGE SAWARDE

**AT POST SAWARDE TAL.CHIPLUN DIST RATNAGIRI
415606**

<https://sahyadriseniorcollegesawarde.com>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

About Sanstha:

Sahyadri Shikshan Sanstha is a Public Charitable Trust established under the Societies Act 1950. Sanstha is established in the year 1957 by a great visionary leader late "Shri Govindrao Nikam" from past 63 years. Sahyadri Shikshan Sanstha has dedicated to the cause of education and social service. The motto of Sahyadri Shikshan Sanstha is "Jyot Dyanachi Daulat Rashtrachi" (A Light of the Knowledge is the Wealth of Nation). The Sanstha is working on the principle of "Educating the people for their Socio-economic development in the remote hilly konkan region." Though the region is blessed with natural resources it is still lagging behind in educational aspects. We keep the prime objective to educate the students from the hilly remote villages and to sensitise parents about the value of education.

About College:

Arts and Science College Sawarde was established in June 2001. It is one of the most prestigious college in the area. It is affiliated with the University of Mumbai. The college offers undergraduate education through B.A., B.Com, and B.M.S. degrees. Sawarde is a small town located in hilly area and approximately 75 kilometers from Ratnagiri District. It is the only district in Maharashtra, where girls ratio is high. The college has an excellent infrastructure, including a large building with several classrooms. Free high speed internet and Wi-Fi, Computer Lab, Library, ICT Conference/Meeting Hall, Spacious Multipurpose Hall, and Girls' Special Rooms with Sanitary Napkin Vending Machine, The College has qualified and experienced staff. It is prestigious for us that our faculty members have successfully and actively participated in University level Curricular and Co-Curricular activities.

The academic reputation of the college is very remarkable. For the last five years, our students have shown outstanding performance in the College, University, state, and national levels. specially in sports and cultural activities the students have earned significant achievements

As a part of social responsibility, The College conducts extension activities in the surrounding area such as Blood donation camps, Awareness rallies and lectures, health checkup camps, gender equity programs, and support to the needy and deprived classes of society.

It is a proud feeling for us that during the last 23 years, the college has succeeded in creating its good reputation and all-round development due to the enlightenment and motivation from the parent institute, Sahyadri Shikshan Sanstha, Sawarde, and the generous, supportive people of Sawarde.

Vision

The college is committed to impart quality, activity-oriented and value based education to all, especially to the rural, hilly regional and socio-economically deprived students, to make them self-reliant and responsible citizens of the nation.

Mission

- To provide value based, quality assured, skill based and activity-oriented education.
- To build a broad educational and cultural sense among hilly rural residents.
- To motivate students for advanced studies.
- To strengthen the rural and hilly region students through curricular and extra- curricular activities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Supportive and Cooperative Management.
- Highly Qualified Teaching Faculty.
- Working tirelessly for the empowerment of hilly and rural students especially women.
- The 5 acre campus of the college is a magnificent picture of this rural and hilly countryside.
- Large playground equipped with 400 meters athletic track, courts and pitches spread over 2 acres area used for all types of outdoor, Indian and foreign sports.
- Seminar hall is used for various educational as well as cultural activities.
- Book bank facility for students.
- Well-equipped and complete library with reading hall.
- The college has organized various activities and programs for academic and academic excellence for the students.
- Faculty participation in national and international seminars, conferences, workshops and seminars.
- Free Wi-Fi campus with High Speed internet facility.

Institutional Weakness

- The institute is permanently unaided.
- Funds generated through fees are insufficient to cover expenses.
- Most of the staff is temporary and non-qualified for Commerce and B.M.S courses.
- No collaboration with professionals and industries.
- The dropout rate is high due to social and financial constraints.
- Punctuality, honesty and attendance among students are affected due to unemployment problem causing a high level of frustration among students.
- Economically weaker students not able to pay fees for self-financed courses.
- No Govt. funding for research purposes.
- As the college is in a very remote hilly area, electricity and internet facilities are not effectively implemented.

Institutional Opportunity

- To start number of skill-development and vocational courses under various schemes of UGC for the empowerment of girls.
- Free Central Competitive Examination Training Centre for all the hilly and rural students especially girls.

- Participation of students in national and international level sports.
- To propose the integrated courses with the vision of NEP 2020.
- Scope for more MOUs and collaborations for research and extension.
- Potential for better social outreach and extension programs in collaboration with govt and NGOs.

Institutional Challenge

- To sensitize remotely and hilly based parents about the higher education of a child especially girls.
- To control the dropout rate by inspiring the students and counseling the parents.
- To boost the confidence of rural students to face the challenges in academic and personal life.
- Increasing number of admissions to open universities/external education system through various courses.
- Lack of employment opportunities frustrates the students as well as the parent community.
- Excessive use of social media by students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Sahyadri Shikshan Sanstha's Arts and Science College Sawarde was established in 2001. The college is affiliated to University of Mumbai. The curriculum decided by the university is implemented through the college. The institution ensures an effective curriculum delivery through a well-planned and documented process such as preparation of the academic calendar, departmental time table, annual teaching plan, syllabus completion report etc.

In order to deliver Curriculum, teachers use various ICT tools as well. The institution adheres to the academic calendar strictly and implements it rigorously for continuous internal evaluation system. There are 04 teachers in the college are working in activities related to curriculum development and assessment of the affiliating University. The College integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. It organizes other extracurricular activities relevant to cross cutting issues to integrate them into curriculum as well.

Teaching-learning and Evaluation

Teaching-learning and Evaluation is a major area of any institute. The total enrolment for the academic year 2022-23 is 186 and the average percentage of enrollment of student is 55. Faculty members participate in Curriculum Development Committees and other committees of the University and various autonomous and other colleges. IQAC ensures use of student-centric methods in teaching-learning processes. Accordingly, the teachers use methods such as experiential learning, participative learning, and problem solving methodologies, project-based learning etc. that enhances their learning experience. IQAC promotes the use of ICT based teaching as it enhances the teaching-learning process. It encourages teachers to achieve 'Blended learning' which refers to learning approach that is a mixture of traditional classroom practice and use of e-learning resources. It enables our teachers to teach effectively with the use of ICT.

In terms of continuous internal evaluation, our college has its own effective continuous internal evaluation

system. It is transparent and robust in terms of frequency and variety. Also college has mechanism to deal with examination related grievances which is transparent, time-bound and efficient. POs, PSOs and COs of the institute have been stated and displayed on the institutional website. Also IQAC ensures that attainment of POs and COs be measured.

Research, Innovations and Extension

Sahyadri Shikshan Sanstha's Arts and Science College Sawarde believes that research and education go hand in hand. The college has signed Memorandum of Understandings (MoUs).

The College supports the Research & Extension activities and three of our faculty members is undertaking research reading Ph.D. The college always organizes extension activities to promote human values among our students. It offers initiatives in activities such as seminar, workshops startup guidance, group discussions on moral, ethical, socio-cultural values among the students. The research and extension activities enable our students to face challenges that they may have to encounter in the corporate scenario. The college has organized total 7 seminars/conferences/workshops during the last five years. Research papers are published in the Journals during the last five years. Average percentage of students participating in extension activities conducted in collaboration with industry, community and Non-Government Organizations such as Swachh Bharat, AIDS awareness, Gender issue etc. during last five years is 98.89. To inculcate the values of work culture, social responsibility, cleanliness and dignity of labor in the students, the activity 'Shramdaan' is conducted by NSS volunteers. Around 500 plants including medicinal plants have been planted.

Infrastructure and Learning Resources

The college campus is spread over 5.00 acres of land in Sawarde village. The entire campus is protected by CCTV surveillance. Decisions regarding proposals for development of equipment and infrastructure in the college are taken in IQAC meetings. The decisions are then taken to the governing body for approval. The environment of the College with all its desired facilities, including classrooms, library, laboratory, administrative office, principal's office, departments, various types of rooms, common room for girls. IQAC Room, conference hall, examination room, staff room, ladies and gents toilet and computer lab are ventilated with sunlight. Planned layout of buildings, spacious and adequately ventilated classrooms, ICT enabled rooms, multipurpose halls and well-maintained sports grounds are the key factors to attract a large number of students to the College. The library is the knowledge source of the college and provides adequate services to its users. The Library Committee constituted for the efficient management of the library consists of the Principal as a Chairman, Librarian as Member Secretary and Heads of academic departments and a student representative as a member. The committee conduct meetings to plan the budget, procurement of books and references, review of budget utilization and related administrative matters for smooth and effective functioning. The library is maintained systematically so that students can get maximum usage of it. The library covers an area of 951.56 Sq.ft. The libraries has internet connection with free Wi-Fi facilities, Xerox machine for all users.

The College has obtained and maintained internet and WI-fi connection with a speed of 100 Mbps. The Internet service provider Airtel Broadband with Wi-fi access points of LAN facility and antivirus are available in the office, library and computer lab. The College provides free Wi-Fi facilities to students.

Student Support and Progression

An average percentage of students benefited by scholarships and concession and waiver in the fees are provided by the college to those who are economically weak. Similarly, the average percentage of students benefitted by scholarships, provided by the institution/non- government agencies during the last five years is 45.59. The college has initiated capability enhancement and development schemes such as Soft skills Development, Language and communication skills development through various short term courses and activities, life skills (Yoga, physical fitness, health and hygiene) and ICT/computing skills through various programs and initiatives. More than 500 students have been benefitted by capability enhancement and development schemes.

Average number of sports and cultural events/competitions in which students of the Institution Participated during last five years. Alumni Association contributes significantly to the development of the institution.

Governance, Leadership and Management

Governance of the institution has been reflective of an effective leadership in tune with a vision and mission statement of the institution. It has a well established system of effective practice of decentralization and participative management. Perspective plan is prepared and effectively deployed. For transparency and decentralization in the institute, the college has various committees. In regard of Administrative setup, rules and regulations, recruitment of teaching and non-teaching staff etc., the institute follows service rules of Government of Maharashtra, the affiliating university and UGC.

Institute implements e-governance in the area of administration, Student Admission and Support and Examination. Average percentage of teachers provided with financial support to attend conferences, seminars and workshops during the last five years is 40. As many as 25 percentage teachers completed professional development Programmes viz., Orientation/ Induction Programme, Refresher Course, Short Term Course during the last five years.

IQAC has institutionalized two practices such as Introducing Short Term Certificate Courses and Organization of Workshops on Intellectual Property Rights. It has taken Quality assurance initiatives of the institution that include regular meeting of Internal Quality Assurance Cell (IQAC); feedback collected, analysed and used for improvements, collaborative quality initiatives with other institution, Organization of Orientation Programs on Quality Issues, participation in AAA (Academic and Administrative Audit).

Institutional Values and Best Practices

The college organizes 'Gender Equity Programs' in which different activities are organized for gender sensitization. It provides the facilities such as safety and security, counseling and common room. With respect to environmental consciousness and sustainability, the institution uses LED bulbs for power saving. As the institution authorities are quite sensitive to health and hygiene; it takes much precaution in terms of its solid, liquid, e-waste management, Water conservation facilities such as rain water harvesting, bore-well recharge.

College has taken Green campus initiatives that include restricted entry of automobiles, pedestrian-friendly pathways, ban on use of plastic and landscaping with trees and plants. The college has also done Green, Environment and Energy audits of the campus. The Institution has created disabled-friendly, barrier free environment by providing all required facilities. Institution

makes efforts in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional,

linguistic, communal, socioeconomic and other diversities. Also it makes sensitization of students and employees of the institution to the constitutional obligations like values, rights, duties and responsibilities of citizens. It has a prescribed code of conduct for students, teachers, administrators and other staff and conducts awareness programmes about them. National and international commemorative days, events and festivals are celebrated in the institute. 'Organization of Health checkup camps regularly' and 'Competitive examination & Guidance Center' are two best practices that have been successfully implemented by the Institution.

One area distinctive to Institution's priority and thrust is women empowerment through activities and the center of competitive exams.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SAHYADRI SHIKSHAN SANSTHA'S ARTS AND SCIENCE COLLEGE SAWARDE
Address	At Post Sawarde Tal.Chiplun Dist Ratnagiri
City	Chiplun
State	Maharashtra
Pin	415606
Website	https://sahyadriseniorcollegesawarde.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Tanaji Yallappa Kamble	02355-295415	9284462517	-	iqac.acsawarde@gmail.com
IQAC / CIQA coordinator	Sanket Kurane	-	8408099720	-	sanket04.sk@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At Post Sawarde Tal.Chiplun Dist Ratnagiri	Hill	5	1819.56

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bachelor Of Arts,	36	HIGHER SECONDARY CERTIFICATE	Marathi	120	75
UG	BCom,Bachelor Of Commerce,	36	HIGHER SECONDARY CERTIFICATE	Marathi	120	82
UG	BMS,Bachelor Of Management Studies,	36	HIGHER SECONDARY CERTIFICATE	English	60	46

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				14			
Recruited	0	0	0	0	0	0	0	0	4	0	0	4
Yet to Recruit	0				0				10			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				14			
Recruited	0	0	0	0	0	0	0	0	6	8	0	14
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	1	0	0	1
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	3	0	0	3
Yet to Recruit				2

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	4	0	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	7	0	12
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		2	3	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	212	0	0	0	212
	Female	245	0	0	0	245
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	23	26	35	42
	Female	18	19	20	28
	Others	0	0	0	0
ST	Male	0	1	2	1
	Female	1	2	2	1
	Others	0	0	0	0
OBC	Male	58	57	73	84
	Female	37	44	65	86
	Others	0	0	0	0
General	Male	23	19	21	33
	Female	16	21	31	49
	Others	0	0	0	0
Others	Male	7	11	8	16
	Female	11	11	16	23
	Others	0	0	0	0
Total		194	211	273	363

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>In order to develop multi capacities among the students as per the guidelines of New Education Policy 2020, the college has started courses on entrepreneurship skill development, human values and professional ethics, employability skill enhancement etc. Skill Based workshops and Personality Development programs are conducted in the college. Study Tours, Industrial Visits, Social Surveys are also undertaken for developing all round personality of the students. The college is planning to set up short Term and vocational courses for developing multi skills among the students. For purpose of Multidisciplinary Education We wish to make MOU with other institutions.</p>
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2. Academic bank of credits (ABC):	The college is affiliated to University of Mumbai. The University has implemented a Choice Based Credit System (CBCS) in all the Programs with effect from 2019. According to the university circular dated 15 Oct. 2022 the college has appointed the Nodal Officer and arranged training sessions for students for the registration of the Academic Bank of Credit Account on ABC Portal. Also to aware students about ABC we have displayed flyers in the college premises.
3. Skill development:	In the existing educational program the college is offering Add-on / skill enhancement/short term courses. the college organizes competitive exam Guidance activities, Employability skill Enhancement Activities, interview skill development activities, communication skill development activities etc. The students are also asked to make their own products and sell it in the market. Competitions like “Rangoli”, “Mehendi”, Debate, Cooking, Dancing,Singing, Poster making are organized in the college for developing different types of skills among the students. Entrepreneurship skill is developed through Entrepreneurship Skill development course, industrial visits, celebration of Days. We have also made MOU with govt of Maharsthras Career Katta Scheme for the Entrepreneurship and Skill development of the students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	As per guidelines of Ministry of Education (Central Government, India), We are creating awareness among all the faculty members and students for Indian Knowledge System. Marathi and Hindi language are used for teaching along with English. The University offers Marathi and Malvani as one of the special subjects for B.A. The Students can connect with culture and develop a respect for tradition by taking part in the cultural events. Culture of different states like Rajasthan, Gujarat, Tamil Nadu and Maharashtra are inculcated among the students through singing and dancing competitions which are conducted at the time of annual gathering and intra collegiate competitions. The local language, Marathi, is the mother tongue of many faculty and students. Every day early in the morning national anthem is played in the college campus.
5. Focus on Outcome based education (OBE):	All the programs of University of Mumbai are offered as outcome based education (OBE) which is

	<p>designed keeping in mind the regional and global requirements. There are Course Objectives, Program Outcome (PO) and Program Specific Outcome (PSO) for every program. These courses are designed with abilities such as Remembering, Understanding, Applying, Analyzing, Evaluating and Creating. The college follows guidelines of University of Mumbai with respect to outcome based education. The faculty members take care to assess the students according to the CO by different parameters such as assignments, oral and presentation on the topics covered under the syllabus. The Course objectives (COs) are also aligned to the PO-PSO. Various Experiential Learning practices of the college include Practical's, Internships, and Field Visits.</p>
6. Distance education/online education:	<p>The college has started Distance Learning support Center of Maulana Azad national Urdu University Hyderabad. It has effectively adopted online education. Online tools such as Google Classroom, Google Forms, Google Quiz, YouTube, Zoom meeting App, Personal Blogs are used by our faculties especially during and after the pandemic lockdown. The library has Internet-connected computers. The library has been taken for assisting students in accessing digital materials, including Journals and e books made available to the students.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>Yes, Since 2021-22 the college is creating awareness among the students for voting. the Electoral Literacy Club (ELC) has been formed on 30th November 2021. Following are the members of the club: 1. Mr. Tanaji Y. Kamble - I/C Principal, 2. Mr. Sunil M. Javeer - President/Electrol officer, 3. Miss. Divya Sandip Mohite - student representative, 4. Mihir Milind Kadam - Students ambassador. Our College Electoral Literacy Club promotes electoral literacy among college students and nearby villages through engaging and interesting activities and hands-on experience through Department of NSS .</p>
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs	<p>Yes: As per guidelines of UGC, state government and university Students' ambassador and coordinating faculty member as Nodal Officer are appointed by the</p>

<p>are representative in character?</p>	<p>College. We run all activity as per university & UGC guidelines.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Following are the Innovative programs and initiatives undertaken by the ELC: 1. Celebration of Voter Day. 25/1/2021 till date 2. Voting awareness lecture 27/1/2021 3. Filling of voters registration forms No.6 and 6(A)30/11/2021 till date 4. Senior citizen voting campaign 25/1/2022 5. New voters registration awareness camp as per circular of University of Mumbai 27/01/2023 to 2/2/ 2023</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The college has organized electoral related issues especially Programme of Linking Aadhar to Voter List, to increase the number of voter registration. The college also organize National Voters Day in the college every year to aware the new voters who have completed their 18 years of age. Socially relevant projects/initiatives taken by College such as Awareness drive for students on 25/1/2021, Participation in electoral process from 25/1/2021 etc.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>ELC has established to strengthen the culture of electoral participation among young and future voters.ELC distributes voter registration forms to the students and motivates them for registration.Afterwards list of unregistered students is prepared and they are encouraged for the registration.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
457	363	273	211	194

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 16

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	5	2	3	2

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
29.81	6.28	4.10	7.27	6.43

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Sahyadri Shikshan Sanstha's Arts and Science College Sawarde is affiliated with University of Mumbai and offers Bachelor of Arts (B.A.) & Bachelor of Commerce (B.Com.) and Bachelor of Management Studies (B.M.S) program by following the curriculum prescribed by the affiliated University. The Curriculum was revised in the year 2016 and recently in 2019-20, 2021-22 with the implementation of CBCS Pattern. The College ensures effective curriculum delivery through a well-planned and documented process. The revised curriculum is displayed on the college website for students and teachers. The college informs students about the commencement of the academic session through notice which is displayed on the college website and notice board.

- The principal of the college conducts a first meeting at the commencement of every academic year and instructs all HoDs to make a plan for effective curriculum delivery.
- The College has formed '**Time table Committee**' that prepares **academic calendar** for the academic year.
- IQAC of the Institute ensures effective curriculum delivery by informing departmental heads to hold the meeting on curricular planning and its implementation.
- Accordingly, all HoDs conducts meeting and follows principals suggestions.
- '**Time Table Committee**' prepares **College time table** in order to function teaching and learning Process smoothly.
- Based on faculty-wise general time table of the college, all departments also prepare **departmental time-tables** for smooth functioning of departmental activities.
- Head of the Departments allot a portion of syllabi to the teachers of their departments and all the teachers prepare semesterwise **teaching plans** according to the allotted syllabi.
- Teaching plans prepared by the teachers are duly checked and signed by the head of the department and the principal of the college.
- All Heads of the departments supervise and make sure that the syllabi are completed within the stipulated time. They instruct faculty to conduct extra lectures if required. At the end of the academic year, faculty members submit their **syllabi completion reports** to their respective Heads.
- The college motivates faculty members to attend and organize **workshops on revised syllabi** and implement newly introduced syllabi as per the suggestions given by the university authorities in the workshops. The college motivates faculty members to participate in Orientation and Refresher Programs for their development.
- To ensure effective curriculum delivery, besides lecture method, the teachers of the college also use experiential, participative, problem-solving and ICT based teaching-learning methods.
- Group discussion, seminars, orals and tests are conducted by our teachers to ensure effective

curriculum delivery.

- Department of Commerce and History organizes **field visits/ study tours** as a part of their curriculum. These field visits and study tours enrich students to gain practical knowledge of their respective subjects.
- Apart from all these, the **guest lectures** are also organized by the departments.
- The teachers of the college use Google Classroom, Blogs, Web Resources and YouTube Channels to deliver the content of the syllabi effectively.
- Year-wise structured feedback regarding design and review of the syllabi is taken from the students, teachers, employers, and alumni. It is analyzed and action taken reports are uploaded on the website of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 8

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0.93

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	0	1	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college makes efforts to integrate crosscutting issues relevant to **Professional Ethics, Gender, Human Values, Environment and Sustainability** transacting the Curriculum. Following departments and subjects integrate gender, environment and sustainability, human values and professional ethics into their curriculum:

1.English 2.Marathi 3.Hindi 4.History 5.Commerce 6.Bachelor of Management Studies

These departments have identified the topics from the prescribed syllabi. They plan to inculcate the crosscutting issues like Professional Ethics, Gender, Human Values, Environment and Sustainability while delivering the curriculum effectively.

The institution regularly conducts various activities on issues like Professional Ethics, Gender Sensitivity, Human Values, Environmental awareness and Sustainability related to the curriculum.

Apart from that, the college organizes following activities, the activities are as follows:

Professional Ethics:

- *Certificate Course in Personality Development and Interview Skills.*
- *Certificate Course in Intellectual Property Rights.*

Gender Sensitivity:

- Women's Day Celebration.
- Lectures on Safety of women.
- Stress management workshop for Women.
- Health Checkup Camps were conducted for women.
- Blood Donation Camps were organized.
- Rangoli and poster presentation competition were organised.
- A guest lecture of Police sub Inspector Dhanashree Karanjkar was organised on "Cyber Crime and Women".
- Orientation Program for girls students.
- Self Defence workshop for girls.
- Workshop on "Understanding Teenager Girls"
- Guest lecture on "Personal Hygiene of Girls Students" by Dr.Varsha Khanvilkar.

Human Values:

- Celebration of Constitution Day on 26 November
- Sadbhavna Day.
- YuvaSaptah to celebrate Swami Vivekanand Jayanti.
- Street Plays.
- Awareness Rallies
- Guest lectures on the occasion of Birth anniversaries of Great leaders.
- Guest lecture on "Eradication of leprosy" by Dr.Poonam Ranim.

Environment and Sustainability:

Environmental Awareness activities conducted in college focus on activities that deeply impress environmental consciousness among all students.

There is a special subject of Environmental Studies for B.Com. in which students are aware about the *Environment and Sustainability* .

- Field Work for Environmental Awareness.
- "Van Bhojan" Tour.
- Tree Plantation.
- Guest lecture on "Agriculture Planning"
- Swachhata Abhiyan.
- Road Safety.
- Plastic Waste Free Campaign.
- Cleanliness Drive.
- Awareness Program on Soil Erosion.

The Institute tries to sensitize students through all the above-mentioned activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 29.32

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 134

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System**1.4.1**

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 55

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
186	156	139	102	77

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
300	300	240	240	120

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 83.75

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
135	110	109	85	61

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
157	157	110	110	63

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 76.17

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

As per the syllabi of University of Mumbai all the teachers are encouraged to adopt student-centric methods for enriching learning experience. All the essential facilities are provided to staff to enhance the development of students. The teacher uses traditional as well as innovative methods to deliver the curriculum effectively. In Arts faculty, with regular teaching, the students are encouraged to write and criticize the topics in their own words. In English Literature, screening of educational films are used for social experiential learning of novels and poems. The various experiential learning, participative learning and problem solving methodologies adopted are summarized below:

1. Experiential learning:

- Field visits such as Banks and for Certificate Course in Bakery we had arranged visit to Bakery Kichen.
- Study Tours
- Students are given individual projects and class assignments, focusing on self-study and independent learning.

2. Participative Learning:

- The teacher motivates students to participate actively in classroom activities e.g. interview session, group discussion, quiz, seminars, etc
- College organize various competitions like essay writing, debate, elocution, rangoli, sports etc. for active participation of students.
- Guest lectures and interactive sessions.
- Planning, Participation and execution of annual cultural programs.
- Students participate in curricular and extra curricular activities organised by institute and outside institute etc.
- Department of English conducts practice sessions of students on English Grammar.

3. Problem Solving :

Catering to critical thinking, creativity and problem solving skills required for better learning and career development, many activities are undertaken to acquaint the students with real issues of commerce and management. As a part of practice at free time to the commerce faculty student's numerical tutorials and assignments are given to develop their problem solving skills. Department of English conducts Students practice based Revision class for Grammar subject. Teachers from Mathematics, and Accountancy use this method.

4. ICT Enabled Teaching Learning:

ICT enabled teaching methods which have been made available in the college. Free Wi-Fi facility is available in the college. Well-equipped multipurpose hall and computer is used by teachers and students for online practicals, guest lectures, workshops etc. Faculty members use PPTs, online sources, to expose the students to advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The following ICT tools are used for effective teaching-learning process:

Social Media, Study Material, Google meet, Zoom, Google Classroom, Google quiz, WhatsApp, YouTube, Email and SMS System, Design and Use of ICT material for teaching learning

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 45

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	10	7	6	4

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 44.44

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	1	1	2

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The mechanism of internal assessment of the college is transparent and the grievance Redressal system related to the internal examinations and assessment is time- bound and efficient. All the examinations are conducted as per the guidelines given by University of Mumbai. The Internal Examinations are conducted and schedule is prepared by the respective subject teachers after discussion with all the Heads of Departments and Principal of the college. The time table of internal Assessment examination is given well in advance. Seating arrangements for examination is displayed on the notice board. The question papers of all subjects are downloaded through DEPDS e delivery system and sealed in envelopes by Exam Department. The evaluation process is immediately carried out by the teachers after the completion of internal Exams and Tests. The assessment marks are displayed on Exam Notice boards and discussed with the students to avoid any grievance on their part. Final examinations of university are conducted by the college as per the notifications, rules and regulation of University of Mumbai.

Mechanism of Examination Related Grievances of Students:

- Aggrieved student communicates the grievance to college office with an written application addressed to the Principal with supportive documents.
- Grievance received and reviewed by the CEO.
- Principal forwards the complaints to the examination department.
- Grievances related to internal examination are solved by the examination department.

Grievances related to University Online Examinations:

- Auto log out and re-login problems.
- Repeated questions.
- Invalid Questions.
- Insufficient Data.

- Power fluctuation issues.
- Network issues in hilly region.

Grievances related to University Online Examinations are resolved in real time basis.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The college has defined Program Outcomes (POs) for the college and Course Outcomes (COs) for all the courses. Program Outcomes (POs) are the extent of knowledge, skills and attitude which should have attained by students at the time of graduation. Course Outcomes (COs) are defined for each course which should be achieved by the student at the end of the course. Teachers are involved in the formulation of COs.

The faculties modify COs of respective course, if required. Program outcomes and course outcomes for all programs offered by the institution are stated, displayed and communicated through the following ways:

COs, POs are uploaded on the institution website
COs are communicated to students during lectures.

The students as well as teachers are made aware about POs, PSOs and COs by the following ways:

- POs (Programme Outcomes), and COs (Course outcome) of all the courses of the departments are specified and displayed on the college website.
- At the begining of the academic year the concerned teachers briefly explains the COs of the paper to the students at the time introducing the syllabus in the class.
- Each department includes POs, and COs in their faculty course file.
- The teachers decides the right methodology for explains teaching plans, teaching aids for the successful attainment of POs, and COs.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The program outcomes, program specific outcomes and course outcomes are evaluated by the institution which is based on the institutional vision and mission. Attainment of COs, POs and PSOs will help to develop the education in excellence of the academy and improved the strength of the students. The institution is affiliated to University of Mumbai and follows academic calendar and curriculum of the University. The institution has stated its POs, and COs of all faculties. It makes sure that these outcomes are attained by the end of the academic year through a well designed process of evaluation. After the completion of the teaching-learning process, attainment of all POs, and COs is evaluated through following mechanism:

Mechanism:

- At the end of the each term, the university conducts the semester examination to evaluate the attainment of the POs, and COs. The teachers participate in the assessment process and evaluate the answer sheets of the students of all faculties. At the time of assessment also, teachers assess the students attainment of POs and Cos.
- Unit tests, surprise tests, group discussion, seminars, field projects etc. are conducted for the evaluation of POs and Cos.
- Study tours, industrial visits, field visits and experiential learning are also the part of the evaluation of the attainment of the programme and course outcomes.
- Various competitions such as Elocution, Essay-Writing, Debate, Rangoli, Floral etc. are organized for the evaluation of the outcomes.
- For English Subject oral presentations are conducted.

These are the ways used to check the attainment of POs, and COs by the institution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)**Response:** 66.29**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
47	66	44	52	25

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
115	79	47	57	55

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.75

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Sahyadri Shikshan Sanstha's Arts and Science College Sawarde signed a MOU with Career Katta for an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident.

The college has made efforts to inculcate research culture among the faculty. The college has organized workshops and seminars in the last five years. Paid leave is granted by the college to attend the seminars/conferences. The college has a Competitive Examination cell. Under this Cell we provide Guidance to students who aspire to crack MPSC and UPSC examinations. We arrange lectures for imparting knowledge to students for their preparation. A lecture was delivered by IAS officer Mr.Prathamesh Rajeshirke, PSI Dhanashree Karanjkar, IPS Pranay Ashok and Mr.Bhushan Deshmukh CEO of Lokayan Academy Pune.

Majority of the faculty in the college have cleared the NET SET exam and appeared for the PhD and also they are active in teaching-learning. To develop the research attitude of the students in the college, educational trips/field visits etc. are organized for the students. Certificate courses in various subjects especially in IPR have been started in the college.

To develop the sense of research among students the college organises the Seminar presentation activity, model clay exhibition and the research topics are provided to the students for the project works as per the topics. Students collect information about the social issues, environment and any other topics and present it to the college. Various courses like Marathi Journalism, Hindi Shuddh vartani, Spoken English have been started in the college. Therefore, the educational quality of the students in the college is seen to be improving.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
03	03	00	00	01

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**3.3.2****Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response: 0.44****3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	0	2	1

File Description**Document**

Institutional data in the prescribed format

[View Document](#)

Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters

[View Document](#)**3.4 Extension Activities****3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

The vision of the college is to impart quality, activity-oriented and value based education to all, especially to the rural, hilly regional and socio-economically deprived students, to make them self-reliant and responsible citizens of the nation. We are imparting knowledge with values and culture among our students to develop a strong community. The area surrounding the college has several problems like pollution, plastic waste, low seriousness about medical facilities, low literacy rate, Hence, we are constantly working on such social issues which will be beneficial to the community.

Programs: Considering that, the college organizes different extension activities in collaboration with different organization at local level. The active participation of the students can be seen in the following:

Swachh Bharat Abhiyan: -

The college students actively participate in the cleaning drives. In last few years, many cleanliness programmes are conducted by the local authority at different public places in collaboration with the college.

Tree Plantation: -

To keep our environment green each year college conducts tree plantation program in the college campus as well as in nearby villages. The students of the college not only plant the trees but also take further care by providing water regularly.

Voter Awareness Campaign: -

India is known as the largest democracy in the world and every citizen of India has right to give his valuable vote to elect the right person at different level. The college students create awareness among the people by telling them importance of voting. Tehsil Officer appreciated the efforts of the college students in Voter Awareness Campaign.

Aids Awareness:-

Theme for World AIDS Day is “Putting Ourselves to the Test: Achieving Equity to End HIV.” It encourages people to unite globally to eliminate the disparities and inequities that create barriers to HIV testing, prevention, and access to HIV care. Sahyadri Shikshan Sansthas Arts and Science College arrange some lectures and rallies on Aids Awareness for students.

Social Awareness:

The institute and the students of this college always tries to spread the awareness about the social issues and any other matters. The students has distributed paper bags to shopkeepers at Sawarde market and appealed them not to use plastic bags.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies**Response:**

Sahyadri Shikshan Sansthas Arts and Science College, Seward is well recognized for the extension activities. One of the largest social foundation named Gargi Foundation Reg.no0006372 RTN has nominated and given an **Award for Excellence in Social Extension Activities for continuous commitment to organizing awareness rallies and street plays on social issues especially constructive contribution in Covid 19 pandemic.**

The college is working for the eradication of superstition in the society. the awarenesss rallies and workshops were organised in the society and college. For the same the college has recieved best college award for the social extention activities from the Anti superstition Federation of India on 01st January 2022.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 39

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	05	0	19	01

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 2

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college is situated in a rural and hilly area, but it is conveniently accessible to students by bus and train from every corner of Sawarde village. The environment of the College with all its desired facilities, including classrooms, library, laboratory, administrative office, principal's office, departments, various types of rooms, common room for girls. IQAC Room, conference hall, examination room, staff room, ladies and gents toilet and computer lab are ventilated with sunlight. planned layout of buildings, spacious and adequately ventilated classrooms, ICT enabled rooms, multipurpose halls and well-maintained sports grounds are the key factors to attract a large number of students to the College.

The college campus is spread over 5.00 acres of land in Sawarde village. The entire campus is protected by CCTV surveillance. Decisions regarding proposals for development of equipment and infrastructure in the college are taken in IQAC meetings. The decisions are then taken to the governing body for approval.

The library has individual computers with internet connectivity and LAN facilities for use of resources. e-books etc. It is enriched more than 6000 books and more than 2000 ebooks and has spacious reading hall facility.

For proper ICT enabled education learning process, the institute provided computer scanning, printing and xerox facilities. 100 Mbps bandwidth internet connection is provided to computer labs. The campus has 24x7 free Wi-Fi connectivity.

Details of Infrastructural Facilities available in the college	Sr no	Detailed Particulars	T
	01	Total classrooms	1
	02	Computer Lab	0
	03	Library	0
	04	Reading Room	0
	05	Playground	0
	06	Multi -Purpose hall	0
	07	ICT Classroom	0
	08	ICT Conference Hall	0

09	Principal Room	0
10	IQAC Room	0
11	Office	0
12	Staff room	0
13	Store room	0
14	Pantry	0
15	Examination Room	0
16	Ladies Room with Vending Machine	1
17	NSS Room	1
18	Boys Common Room	1
19	Sports and Cultural Room	1
20	Entrance gate	1
21	Ramp	1
22	Parking facility	2
23	Washrooms for Staff and Differently abled Persons	1
24	Girls Washroom	3
25	Boys Washrooms	3

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 28.89

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
14.18	1.04	0.15	0.20	0

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library is the knowledge source of the college and provides adequate services to its users. The Library Committee constituted for the efficient management of the library consists of the Principal as a Chairman, Librarian as Member Secretary and Heads of academic departments and a student representative as a member. The committee conduct meetings to plan the budget, procurement of books and references, review of budget utilization and related administrative matters for smooth and effective functioning. The library is maintained systematically so that students can get maximum usage of it. The library covers an area of 951.56 Sq.ft. The library has internet connection with free wifi facilities, xerox machine for all users.

The library conducts students centered activities like Best reader of the year to motivate students.

Integrated Library Management System (ILMS)

- **Name of ILMS software:** **Koha**
- **Nature of automation (fully or partially):** **Fully automated**
- **Version:** **23.05.04**

Koha software is used for library housekeeping operations such as accessioning of books and periodicals, book circulation, etc. Various reports related to library services are generated through this software.

The library has a collection of 6414 books and collections of stories, novels, reference books, biographies, periodicals and books on NEP 2020.

The library has open access to outsiders and separate Register is maintained for the same.

- **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**

Time	09.00am to 05.00pm
File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The College has provided IT facilities in order to have an effective utilization of facilities, institution frequently updates it and ensures that the students benefit with the facilities.

The College has obtained and maintained internet and WI-fi connection with a speed of 100 Mbps. The Internet service provider Airtel Broadband with Wi-fi access points of LAN facility and antivirus are available in the office, library and computer lab. The College provides free Wi-Fi facilities to students.

The college makes optimum use of available ICT methods/ facilities in teaching and learning. Two (2) classrooms are ICT enabled, and we also have one portable projector. Computers are available to the students as well as the teachers for academic and co-curricular purposes. Software installation is done as per the requirements.

Machines are formatted and updated. Regular maintenance is done by Computer Hardware Engineer appointed by our parent institute. We have a UPS battery backup facility. Printers are provided in the office, and computer lab. CCTV cameras are installed at strategic places to help in monitoring the campus activities.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)**Response:** 91.4**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 5

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 70.18**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
15.53	5.14	3.83	6.90	6.42

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 42.19

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
181	166	127	69	89

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 9.81

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
63	0	0	23	61

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 1.72

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
06	04	07	03	04

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
457	263	273	211	194

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.66

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
04	02	0	03	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 10

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
08	02	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 19.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
44	6	0	8	39

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college ensures that an active alumni are a strong support to the institution in terms of academic matters, student support, and mobilization of resources in both financial and non-financial resources. The College conducts alumni meet every year and the College has alumni data base. The college has gone ahead with the registration of Alumni association with Charity Commissioner of Ratnagiri, Maharashtra. The association's work is continuing in an formal and informal manner. The alumni either individually visited the college at their suitable time during the academic year or collectively came together at the time of the students' annual gathering every year. At that time, they used to hold informal meets with both the faculty and the current students.

Alumni Association - its activities and major contributions for institutional, academic and infrastructure development –

Contributions of the Alumni for Academic Development:

The alumni provide inputs and suggestions with regards to the syllabus, teaching, practice learning, co-curricular activities of the overall programme. Alumni interact with incoming student batch during Semester-I Induction programme . Alumni also provide suggestions about the Curriculum, deliver additional inputs, guest lectures, student Placements, get involved in grooming students for final placements, etc.

The college mechanism of network and collaboration with the Alumni of the college networks and collaborates with the alumni in the following manner:

1. Various alumni engagement activities to strengthen the Alumni - college connect.
2. Formal meetings of the "College Alumni Association"
3. Seeking their expertise and professional services for guest lecturers & career guidance.
4. Inviting them for interaction with the incoming batch of students during the induction programme.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The alignment of governance and leadership with the organization's vision and mission is reflected in various organizational practices, such as decentralization and participation in organizational governance. Governance and leadership are in line with the vision and mission of the organization and is reflected in various organizational practices such as decentralization and participation in organizational governance. The institution is run by Sahyadri Shikshan Sanstha Sawarde which is renowned in the field of education. The effective governance and leadership is helpful to build the organizational culture. There is formal and informal provision in our institution to co-ordinate all the regular academic and administrative planning. The college administration pursues the policy of participative management for effective functioning of the institution. The principal of the college supervises the overall functioning in coordination with CDC, IQAC and other College Functioning Committees. The governance of the the institution is reflective in tune with the vision, mission and objectives of the institution.

The teachers of the college has attended workshops and training programs of NEP 2020. The college had organised a seminar on the Implementation of NEP 2020 in the academic year 2022-23.

A College Development Committee (CDC) has been established under the Maharashtra Public University Act.2016 with management, teaching and non-teaching staff representatives.Principal and management representatives work hand in hand for effective administration. CDC ensures effective Implementation of academic and administrative policies.A functional IQAC has been constituted in the college as per rules which consists of Chairman, Coordinator, Management Member, Principal,One teacher representative, one representative from administrative staff, one nominee each from local bodies, students, alumni, employers, industry and parents.Facilities, development plans and issues are discussed in IQAC meetings.

The College encourages and follows culture of decentralization and participative management by involving all staff members in a number of administrative roles. The Teaching and Non-Teaching Staff Members of the college represent on the College Development Committee and Governing Body.The Principal, Teaching and Non-Teaching Staff, Alumni and students are the representatives on the Governing and CDC, IQAC and all other significant functioning committees in the college. The participative management is achieved by decentralization from Principal, IQAC Coordinator, Heads of the Departments, teaching faculty and administrative staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The Institute prepares a perspective (Strategic) plan for the overall development of the college. While preparing the present perspective plan, the institute has considered following aspects:

1. Vision and Mission Statement of the institute. 2. Expectations of NAAC in their NAAC Manual for HEIs.

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc.

General Body of Sahyadri Shikshan Sanstha has a control over the administration of the college. The Principal of the college is accountable to the General Body and College Development Committee (C.D.C.). The college follows the service rules, procedures, recruitment, rules and regulations of University of Mumbai. The college adheres to the following rules and regulation in every sections as mentioned below:

Administrative Setup:

The organizational structure consists of the Parent body Sahyadri Shikshan Sanstha Sawarde with governing body, governing council and coordination committee governed by the President, Vice-President, Hon.Secretary, and Members. At college level, the College Development Committee (CDC) is an apex body and acts a link between the Management and the College comprising of Office Bearers of the Management, the Principal, teacher representatives, nonteaching staff representatives and students' representative. At College level there is Internal Quality Assurance committee (IQAC). The Principal is assisted by the Heads of the departments and faculty members. The Accountant, Senior and Junior clerks, and manual staff are all involved in official matters.

Academic administration:

At department level, the organization includes Head of departments, faculty members and non-teaching staff.

In library includes Librarian, Library attendant.

Department of Physical Education and Sports has a subject teacher as coordinator.

College Development Committees:

Various committees are constituted for the planning, preparation and execution of

academic, administrative and extra-curricular purposes. Each committee consists of chairman and members. The IQAC plays an important role for monitoring the internal quality of the institution. It is through these committees that the college seeks decentralization of power structure.

Service Rules and Recruitment:

For the service conditions and rules, the college follows the rules and regulations laid down by University of Mumbai, UGC, New Delhi and Government of Maharashtra. The candidates are interviewed by the Selection Committee as per the rules. For recruitment of non-teaching staff, the management follows

the rules set by Government of Maharashtra. Part time and Temporary posts are filled by the management as per UGC and Government of Maharashtra rule.

Grievance Redressal Mechanism:

The college has a Grievance Redressal Committee, Women's Development cell, Sexual Harassment Committee, Anti-ragging Committee, and for proper redressal of the grievances of students and the faculty. Student's Grievance Cell enquires and analyses the nature of the grievances in a strictly confidential manner. The aggrieved student is informed about the measures taken and check in the system is introduced to ensure there is no repetition of the same.

The CDC works as a Grievance Redressal Cell for employees as and when necessary. The representatives of the teaching and supporting staff are free to raise issues regarding grievances if any in the meetings. CDC looks after the grievances related to service conditions, long leaves and other relevant problems. The CDC has a provision to call employee with grievance if any and discuss the issue and suggest positive measures to resolve the same.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Sahyadri Shikshan Sansthas Arts and Science College Sawarde has a performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression. The organization provides statutory and non-statutory welfare measures for the benefit of teaching and non-teaching staff. Major welfare schemes are:

- Teaching and non-teaching staff avail casual leave, FIP leaves, earned leave, sick leave, maternity leave, paternity leave etc.
- The institute encourages and provides funds to professors to attend conferences, publish research papers in their field of interest.
- Duty-leave and financial support to attend conferences and present papers in India.
- Institute provides uniforms to non-teaching staff.
- In addition to this, staff members are felicitated in a function for sincere discharge of their duties in the College, clearing qualifying examination like SET/NET, Paper presentations at International conferences.

The following facilities are also provided for employees to work efficiently: Wi-Fi facilities, computer facilities, and sports. The institute has its own performance based evaluation system which follows UGC norms and covers academic and non-academic contribution of teaching and non-teaching staff.

The College maintains the service record of every staff member and also has standard performance appraisal forms for them. The format is comprehensive and captures factual data about various aspects regarding roles and responsibilities. Performance appraisal of staff members is carried out annually. There is one-on-one discussion between the Principal and appraisee. Areas of improvement and training

needs are identified. Performance is assessed by the Principal and reviewed every year.

Outcome of the review of the performance appraisal reports by the management, and the major decisions taken, and their communication to the respective staff members – When the management of the College reviews the performance appraisal reports of the teaching and non – teaching staff, it may take one or more of the following decisions –

1. Regularizing / discontinuing of staff after probation.
2. Reappointment (for tenured appointments).
3. Counseling of poor and weak performers.
4. Warning poor performers through memos (in extreme situations).
5. Assigning additional responsibility and modification in workload.
6. Internal re-structuring and reallocation of tasks / roles / responsibilities.
7. Identification of training needs.
8. Permission and support for professional development.
9. Appreciating the high performers through letter(s) of appreciation.

The organizational changes based on performance review are communicated to the concerned stakeholders through personal discussions, letters, memos, faculty meetings, notices, circulars, etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 44.44

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	0	2	3

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 43.48

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	01	06	2	01

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	02	0	01	01

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The College's mechanism to monitor the effective and efficient use of available financial resources

The college has laid down procedures to ensure effective and optimal utilization of financial resources for academic, administrative and development purposes. The Principal reports to the Secretary. The Principal evolves policies, practices and procedures for the accounts function, oversees statutory compliances and relevant activities and guides the accounts function at the college level. The same are monitored by the Principal and Senior Clerk any shortfall is bridged by the Parent body on a temporary basis. Fees are decided by the affiliating University, and are collected accordingly.

Accounts section monitors the fees outstanding in any. Except for student activities, placement activities and minor consumables / maintenance expenses, cash expenses are discouraged. Statutory compliances such as PT, are ensured by the accounts department as a matter of routine activity.

Budget utilization is periodically reviewed by the management and corrective measures are initiated, if required. Institution conducts statutory financial audits regularly from certified CA.

Mechanism for Statutory Financial as follows.

Statutory Audit:

The Statutory audit takes place annually after the completion of every financial year. The Chartered Accountant, who works as an auditor is appointed by the parent institution Sahyadri Shikshan Sanstha Sawarde.

- The bills and vouchers of the revenue expenditure is checked.
- The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified.
- Departmental Accession Register, Dead Stock Registers/Purchase Registers are physically

checked. After final checking of records, the Statutory auditor signs the receipts and payment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The College established IQAC in June 2018. The objective behind the information of IQAC is to ensure quality education. IQAC has taken further initiatives to institutionalize the quality culture in college:

- Preparation of academic calendar and formation of college committees.
- Planning of access strategy.
- Participation in AISHE.
- Promotion of skill development, short term courses, student and faculty research projects.
- Establishment of Startup and Innovation Cell.
- Organization of conferences, seminars, workshops.
- Activities on IPR and RTI
- Student induction programme.
- Police Training Academy.
- Collecting and analyzing feedback from all stakeholders.
- Analysis of results and remedial measures.
- Conducting academic and administrative audit.
- Energy Audit.
- Green Audit.
- Grievance Redressal Policy.
- Code of Conduct.

IQAC plans various activities and reviews its teaching learning process, structure and methodology and learning outcomes at periodic intervals. Keeping in view the academic calendar of the college, each department consists of internal assessment, assignments, seminars, tutorial work, open book test, group discussion, field/industrial visit, project work etc.

Each department creates and maintained a CO, PO and PSO. Faculty members prepare notes, ppts, YouTube videos to enhance student understanding. All these prepared materials are stored in the library as e-materials. skill development programs were organized for the students which helped them to

enhance knowledge, improve communication skills, develop personality and get placements.

A feedback committee collects and analyzes feedback on the curriculum. An action report has been prepared considering these figures for further improvement. IQAC invites data on student progress and student enrichment programs from all departments and committees. They provide recommendations and suggestions for quality enhancement.

A large number of students in the college belong to economically and socially challenged sections of the society. The institute gives waiver and concession to those students who are economically weak and orphans. Number of students cannot afford to pay the fee once, so the institute accepts the fee in four installments. ICT based pedagogy is encouraged. Continuous efforts are made by all teachers to develop thinking and problem solving skills in students. During the Covid-19 pandemic, the teaching-learning process has been facilitated by electronic media and online tools. Online lectures were conducted through Zoom platform and Google Meet. ICT assisted platforms such as online seminars, group discussions, Google form quizzes have enabled students to face the online examinations conducted by the university and helped them achieve success. As a result, the academic year 2020-21 saw an increase in results. In addition, there has been an increase in students progressing to higher education in prestigious institutions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The college ensures that for quality education, safe environment is one of the essential things. And, our college undertakes all the Measures for the safety, security, and dignity of female staff members and students. The college has provision of two way gate campus system and no one is allowed inside the college without a valid and proper reason and identity proof. The college has installed CCTV cameras at all locations to maintain continuous surveillance. The college has internal complaint committee in which includes faculty members, representative of police department, local women representative and girl student. The college has constituted separate discipline committee, anti-ragging committee and women development cell to ensure the safety of female students and teachers.

The Institution celebrates national and international commemorative days, and organizes some events and festivals to inculcate the feeling of Unity in Diversity among the students. The college honors the great heritage of India by commemorating various days, events and festivals of national/international importance in the college to inculcate constitutional responsibilities, patriotic spirit and unity among the masses.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our college has always been at the forefront of sensitizing students to the cultural, regional, linguistic communal and socioeconomic diversities of the state and the nation. The celebration of days of eminent personalities and National Festivals through NSS is organized in an inclusive environment. It helps to develop tolerance, harmony towards culture, region and linguistics and also communal social economics and other diversities. The college also invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of the citizens.

Various activities are conducted in the college like- Voter's Day, World Tribal Day, Reading Inspiration Day, Marathi Language Honor Day, Hindi Day, World Yoga Day, National Unity Day, Constitution Day, Democracy Fortnight, Republic Day, Independence Day, World Disabled Day. Activities to mark the death anniversaries of many great people continue.

The college interacts to create a culturally, regionally, linguistically, socially and economically tolerant environment, for which many national and international days and festivals are celebrated in the college. Students, teachers and non-teaching staff participate in this activity. These activities help to inculcate the value of tolerance in the students. Many news of discrimination or harassment on the basis of class, caste, religion, gender etc come to our ears today through various media, but in college through awareness programs about social values, fundamental rights, duty, social equality, legal rights, health problems, mental problems, social problems etc. Many activities are conducted in the college which helps in the overall development of the students.

The college has provided various facilities for the differently abled students, and they try to create a tolerant environment in the college so that these students can get higher education like other general students and they are not discriminated against. Many national international days are celebrated in the college to create an inclusive environment of cultural, regional, linguistic, communal, social and economic as well as values, rights, duties and responsibilities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice - I

1. Title of the practice: Health services (blood group and Hemoglobin checkup of Girl students).

2. Objectives of Practice:

- **Health Awareness Promotion:** To implement regular blood group and hemoglobin checkups for female students to increase health awareness and promote preventive healthcare practices.
- **Student Well-being:** To ensure the well-being of female students by providing access to essential health services, facilitating early detection of potential health issues, and promoting a culture of proactive health management.
- **Data-Driven Approach:** To utilize data collected from checkups to monitor trends in blood group distribution and hemoglobin levels among female students, enabling targeted interventions and resource allocation based on identified health needs.
- **Continuous Improvement:** To evaluate the effectiveness of the health services initiative through feedback mechanisms and periodic reviews, aiming for continuous improvement in the delivery and impact of services over time.

3. The Context:

Recognizing the significance of addressing health disparities and promoting gendersensitive healthcare, particularly in educational institutions, our college has undertaken the initiative to provide specialized health services tailored to the needs of female students. Within the broader context of promoting holistic student development and well-being, this initiative aligns with our institution's commitment to fostering a supportive and inclusive campus environment. Furthermore, amidst evolving healthcare challenges and the importance of preventive measures, the implementation of regular blood group and hemoglobin checkups

reflects our proactive approach to promoting student health and resilience.

This initiative not only addresses immediate health concerns but also contributes to the long-term health and academic success of our female student population.

4. The Practice:

The implementation of regular blood group and hemoglobin checkups for female students constitutes a cornerstone of our college's commitment to proactive healthcare and student wellbeing. This practice involves the establishment of dedicated health clinics or mobile health units within the campus premises, equipped with trained healthcare professionals and necessary diagnostic tools.

Each academic year, female students are provided with opportunities to undergo comprehensive health screenings, including blood group typing and hemoglobin level assessments. ensuring the privacy and dignity of participating students.

Additionally, efforts are made to accommodate diverse schedules and preferences, with flexible appointment scheduling and multiple screening sessions offered throughout the academic term.

Importantly, the practice is guided by principles of inclusivity and equity, recognizing the diverse needs and backgrounds of our student population. Efforts are made to remove barriers to access,

In summary, the practice of regular blood group and hemoglobin checkups for female students reflects our college's proactive stance on student health and well-being. Rooted in a holistic and student-centered approach, this practice embodies our commitment to fostering a culture of health consciousness and empowerment within our campus community. Through ongoing evaluation and adaptation, we strive to ensure that our health services remain responsive to the evolving needs and aspirations of our students, driving positive health outcomes and promoting student success.

5, Evidence of success:

Over the past five years, our initiative has seen a consistent rise in female student participation rates in blood group and hemoglobin checkups. Quantitative analysis reveals improved health indicators, such as early anemia detection. Qualitatively, student feedback highlights increased health awareness and access to supportive resources. Observations from faculty and staff indicate cultural shifts towards proactive recognition health discussions.

6. Problems encountered and resource required:

' Resource Constraints: Limited funding hampers scaring and equipment procurement.

' infrastructure Limitations: Space shortages cha,enge crinic setup.

' staffing and Training Needs: Recruitment and training key for skilled personnel.

' socio-cultural Barriers: Addressing stigma and cultural norms crucial for participation.

Resources Required:

' Increased funding for equipment, personnel, and educational materials.

. Infrastructure upgrades to accommodate expanded services.

. Provision of transportation services for off-campus students.

. Tailored outreach to address cultural barriers and boost participation.

Best Practice II

1. Title of the practice : Competitive examination & Guidance Center

2. Objectives of Practice:

- To create awareness among the students about competitive examinations.
- To guide student intensively for competitive examination like UPSC,MPSC, other competitive and entrance examination.
- To motivate the rural students for prospective career in government and corporate sectors.
- To develop competency and positive approach towards competitive examination among the rural students.
- To conduct career development seminars and workshops on competltive examination.

3. The Context:

Most of the students are admitted in the college from rural and hilly area.They are socially and economically backward. They cannot afford private special coaching for the competitive examination. There is no awareness about the competitive examination. So, the college established Competitive Examination Study and Guidance Centre'.

4. The Practice:

Between the academic year 2018-19 to the academi c year 2022-23, Arts and Science college Sawarde and sahyadri Krida Prabodhani run by Radha Govind

Foundation opened competitive Exam Study center to all the admitted and external students. Interested sudents enroll their name for preparation of competitive examination. Every year more than 50 students are admitted on the basis of their sincerity. There are 98 books, magazine,daily newspapers, E- sources available in thein the center. Free library facilities were

made available to the students. Special coaching regarding competitive examination is given as per their requirement. center.

5. Evidence of success :

The center, through its carefully planned and executed activities, met the objectives for which it was established as follows:

The students have taken active participation in various competitive examinations. Students expressed their satisfaction over democratic ways of behavior and safety in the college campus.

6. Problems encountered and resource required :

There is a Advanced competitive examination books' software and r-resources should be Purchased every Year'

7. Conclusion:

The Competitive Examination Study and Guidance Centre' conducted by the College & Sahyadri Krida Prabodhini' has been instrumental in empowering students especially girls to excel in competitive exams from the academic year 2018-19 to 2022-23. Through a combination of comprehensive syllabus coverage' expert faculty guidance,-structured study plans, mock tests' resourceful learning materials' holistic development initiatives,and alumni engagement 'the center has consistently nurtured talent and facilitated academic success' As the journey continues, the center remains committed to fostering excellence and shaping the future leaders of tomorrow.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Sahyadri Prabodhini Police/Army Pre Recruitment Training Academy

Sahyadri Police, Army Pre-Recruitment Training Center is a brainchild of SSS Chairman and Management as a part of social responsibility. Most of the students are female in the college and belong to the backward class. This academy allows the students from other college also. Due to financial problems, they cannot afford to enroll in vocational academies. To help them, the management took the initiative to provide them with the necessary training and orientation in the campus itself. The primary objective of the training center is to develop in the students the qualities of courage, honesty, dedication and force leadership/command with a strong sense of service to the people, which are essential for the Indian Police, Army. The Academy will try to inculcate in them such values and norms that will enable them to serve the public better. Especially integrity of the highest order, sensitivity to people's aspirations

in a rapidly changing social and economic environment, respect for human rights, a broad liberal approach to law and justice, high standards of professionalism, physical fitness and mental alertness to prepare students not only to be good professionals but also to be good human beings.

The aim of the academy is to nurture human values in all spheres of activity.

Objective:-

- 1.To impart police/army pre-recruitment training to students.
- 2.Creating employment opportunities.
- 3.To strengthen the physical and mental fitness of trainees.
- 4.To inculcate professional and human values in the trainees.
- 5.Coaching for competitive exam preparation.

As per the vision and mission, the organization has made diligent efforts to provide assistance in getting jobs and creating employment opportunities and skill development. Considering the need of the local community and the lack of physical and infrastructural facilities in the surrounding area, the organization endeavors to provide these facilities through the Sahyadri Police Military Pre-Recruitment Training Centre. This strengthens the physical and mental fitness of the students. The objective of this center is to impart basic training and develop the skills required to pursue career opportunities in the Police/Army and to boost their confidence through basic training. Considering the rural background and financial difficulty of the students, the institute offers free training. The contribution of the organization has been appreciated by the stakeholders. Sahyadri Police Army Pre-Recruitment Training Center was started from the academic year 2020-21. Since the establishment of this center till now more than 200 students have been trained in 3 batches. The institute took prior permission from Sahyadri Shikshan sanstha Sawarde to introduce the training programme. Before the commencement of the activity, printed pamphlets were distributed to the students in the class and for local community through newspaper vendors. Apart from this, institution installed flex boards at public places in nearby villages for advertisement and to create awareness among the stake holders.

After this, physical test and written examination of interested candidates are conducted by the institute. In the physical test, information about the age, weight and height of the students is taken. Students qualified in the physical test and written examination are selected for admission for Sahyadri Police/Army Pre Recruitment Training Academy. Admission forms are filled from selected students along with the supporting documents.

The schedule of basic training program is intimated to the students through notice and WhatsApp group. Students are advised to attend the training session at 06:00 AM. 08.00 am. The institute has appointed a trainer to train the students. As part of the training, a schedule is prepared for the students for their practice and study. Warm up, stretching, running and shot put practice every morning except Saturday. Cross country practice is held every Saturday morning between 6:00 and 8:00. Students go off-campus to cross-county.

Along with physical training, competitive examination center provides coaching for preparation of written examination regularly as per the schedule. College creates awareness among the students about various competitive examinations through notices and WhatsApp groups.

The institute provides the following facilities for training students:

- 1.Training by expert and experienced trainers.
- 2.Experienced highschool teacher of Physical Education regularly guides the students.
- 3.Various books are made available to the students through the library.
- 4.Internet facility and study center are also provided to them.

5.400 meter outdoor facility with running track.

Women Empowerment:

SahyadrinShikshan sanstha's arts and Science College Sawarde, is situated at Sawarde village in chiplun Taluka of Ratnagiri District in Maharashtra. It is founded in 2001 by “Sahyadri Shikshan Sanstha Sawarde” that has been rendering valuable service in the field of education in the backward area of the Maharashtra since,1957.The mission of our institution is to provide complete education to the hilly and economically weak students especially women to prepare an individual to absorb the complete socio – economic and cultural environment and meet future challenges.

The college imparts a qualitative valuable service in the field of women’s education. We dedicated ourselves to women empowerment.

Free Medical Checkup Camps

Along with economic empowerment of women, the institutions is aware about the health problems especially women oriented disorders. We conduct free medical check-up camps, guest lectures to create awareness for their good health.

Cultural Programme

Our college is organised cultural programme each year for students . There were students are participitaed in these programme enthusiastically . Studnts focuses on social awarness programme in the cultural programme.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The college has been consistently striving to implement new technological knowledge in Arts, Commerce and management faculties. Students of this college are from the lower strata and the college provides them with countless facilities to pursue higher education. The college aspires to sustain the standards of teaching-learning, research, and innovation, which continues to guide curricular and co-curricular of the college. The college is committed to its mission of women empowerment and aspiring to make our students self-dependent. The college visualizes more self-employability programs and skill development courses and attempts to meet the needs of current employability demands of the industry.

Concluding Remarks :

The college tries to provide quality education to the rural, hilly and economically backward student through the effective curriculum delivery and well planned teaching learning process. The students and teachers provided with the support from the management college for the innovation and research. For the overall developments the college conducts various workshops and seminar. The various extracurricular activities carried out by the NSS helps to understand the social responsibility. The eco-friendly infrastructure and inclusive environment made students comfortable and participate in various activities. The staff of the college always tries to motivate and encourage the girls to develop their skills through short term courses. Sufficient number of books, reference books is available in the library.

The college offers various scholarship benefits such as State Government and University scholarships to the economically backward students. The cultural and sports activities carried out every year and different days are celebrated by the students.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :8</p> <p>Remark : DVV has made changes as per the report shared by HEI.</p>																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p> <p>Remark : DVV has made changes as per available information.</p>																				
2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of sanctioned posts year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>10</td> <td>7</td> <td>7</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>10</td> <td>7</td> <td>6</td> <td>4</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	14	10	7	7	4	2022-23	2021-22	2020-21	2019-20	2018-19	13	10	7	6	4
2022-23	2021-22	2020-21	2019-20	2018-19																	
14	10	7	7	4																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
13	10	7	6	4																	
2.4.2	<p><i>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</i></p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>5</td> <td>5</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2022-23	2021-22	2020-21	2019-20	2018-19	6	6	5	5	5										
2022-23	2021-22	2020-21	2019-20	2018-19																	
6	6	5	5	5																	

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	1	1	2

Remark : DVV has made changes as per the report shared by HEI.

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

2.6.3.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
50	73	47	57	28

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
47	66	44	52	25

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
115	79	47	57	55

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
115	79	47	57	55

Remark : DVV has made changes as per the report shared by HEI.

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16	06	0	22	01

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

14	05	0	19	01
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Remark : DVV has made changes as per the report shared by HEI.

5.1.1 **Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
190	174	135	88	96

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
181	166	127	69	89

Remark : DVV has made changes as per the report shared by HEI.

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
67	0	0	25	62

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
63	0	0	23	61

Remark : DVV has made changes as per the report shared by HEI.

5.1.4 **The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**

4. Timely redressal of the grievances through appropriate committees

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per available information.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
65	13	0	14	57

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
44	6	0	8	39

Remark : DVV has made changes as per the report shared by HEI.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	0	04	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	0	2	3

Remark : DVV has made changes as per the report shared by HEI.

6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2. Academic and Administrative Audit (AAA) and follow-up action taken**
- 3. Collaborative quality initiatives with other institution(s)**

4. **Participation in NIRF and other recognized rankings**
 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has made changes as per the report shared by HEI.

7.1.2 **The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : A. 4 or All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made changes as per the report shared by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 34 Answer after DVV Verification : 16</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>10</td> <td>6</td> <td>5</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>5</td> <td>2</td> <td>3</td> <td>2</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	10	10	6	5	4	2022-23	2021-22	2020-21	2019-20	2018-19	6	5	2	3	2
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