

**Sahyadri Shikshan Sanstha's**  
**Arts and Science College Sawarde**

Tal. Chiplun Dist Ratnagiri. 415606

(IQAC)

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**COLLEGE DEVELOPMENT COMMITTEE (CDC)**

College Development Committee for the college has been formed as per Section 97 of the Maharashtra Public Universities Act, 2016.

**Meaning:** The College Development Committee (CDC) is formed with an objective of having an empowered system of administration and to ensure that the faculty feels involved into the administration of the college.

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**THE FUNCTION OF THE CDC**

**The College Development Committee shall:**

1. Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth and enable college to foster excellence in curricular, co-curricular and extra-curricular activities;
  2. Decide about the overall teaching programmes or annual calendar of the college.
  3. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts.
  4. Take review of the self-financing courses in the college, if any, and make recommendations for their improvement.
  5. Formulate proposals of new expenditure not provided for in the annual financial estimates (budget).
  6. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
  7. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution.
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## **COMPOSITION OF THE COLLEGE DEVELOPMENT CELL**

<b>Name of Member</b>	<b>Designation</b>	<b>Position Held in the Institution</b>
Mr.Shekhar G.Nikam	Chairman of the Mgmt.	Chairman, Sahyadri Shikshan Sanstha Sawarde
Mr.Mahesh Mahadik	Secretary of the Mgmt. or His Nominee	Secretary Sahyadri Shikshan Sanstha Sawarde
Mr. Shantaram Khanvilkar	Trustee / Nominee	Member – Governing Council, Sahyadri Shikshan Sanstha Sawarde
Mr.Tanaji Y.Kamble	Member – Secretary	I/C Principal
Mr.Sanket N.Kurane	Teacher Representative	IQAC Coordinator Head, Department of English
Mr.Jaysing G.Chavare	Teacher Representative	Head, Department of Hindi Incharge- Competitive Exam Center
Mr.Sunil M.Javeer	Teacher Representative	Head, Department of History Incharge-Student Council
Dr.Dipti R.Shembekar	Teacher Representative	Faculty from Dept. of Marathi Incharge-Women Development Cell
Mr.Shashikant Nalawade	Local Member Nominated by the Management	Principal, B.A Bhaisaheb Sawant Adhyapak Mahavidyalay Sawarde
Mr. Ramesh Katurde	Non-Teaching Representative	Office Superintendent
Mr. Ravindra Kokate	Local Member Nominated by the Management	Secretary - Alumni Association

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(IQAC)

**IQAC**

**(Internal Quality Assurance Cell)**

**2018-19**

Sr no	Name of the member	Designation
1.	Mr.Tanaji Y. Kamble	Chairperson, I/C Principal
2.	Mrs.Pooja S. Nikam (Management Representative)	Member
3.	Mr.Mahesh Mahadik (Management Representative)	Member
4.	Mr.Mangesh Bhosale (Management Representative)	Member
5.	Mr.Jaysing G. Chavare (Teacher Representative)	Member
6.	Dr.Dipti R.Shembekar (Teacher Representative)	Member
7.	Mr.Sunil Javeer (Teacher Representative)	Member
8.	Mr.Prashant G.Nikam (Local Industrialists)	Member
9.	Mr.Mohan Sawant (Parents representative)	Member
10.	Mr.Nilesh Ghanekar (Student Representative)	Member
11.	Miss.Pranali Gurav (Student Representative)	Member
12.	Mr.Ravindra Kokate (Alumni Representative.)	Member
13.	Mr.Sanket N.Kurane	IQAC Coordinator

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**Arts and Science College Sawarde**

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(IQAC)

# IQAC

(Internal Quality Assurance Cell)

2019-20

Sr no	Name of the member	Designation
1.	Mr.Tanaji Y. Kamble	Chairperson, I/C Principal
2.	Mrs.Pooja S. Nikam (Management Representative)	Member
3.	Mr.Mahesh Mahadik (Management Representative)	Member
4.	Mr.Mangesh Bhosale (Management Representative)	Member
5.	Mr.Jaysing G. Chavare (Teacher Representative)	Member
6.	Dr.Dipti R.Shembekar (Teacher Representative)	Member
7.	Mr.Sunil Javeer (Teacher Representative)	Member
8.	Mr.Prashant G.Nikam (Local Industrialists)	Member
9.	Mr.Mohan Sawant (Parents representative)	Member
10.	Mr.Dayawant Bamane (Student Representative)	Member
11.	Miss.Bhagyashree Jangam (Student Representative)	Member
12.	Mr.Ravindra Kokate (Alumni Representative.)	Member
13.	Mr.Sanket N.Kurane	IQAC Coordinator

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(IQAC)

## **IQAC**

**(Internal Quality Assurance Cell)**

**2020-21**

<b>Sr no</b>	<b>Name of the member</b>	<b>Designation</b>
1.	Mr.Tanaji Y. Kamble	Chairperson, I/C Principal
2.	Mrs.Pooja S. Nikam (Management Representative)	Member
3.	Mr.Mahesh Mahadik (Management Representative)	Member
4.	Mr.Mangesh Bhosale (Management Representative)	Member
5.	Mr.Jaysing G. Chavare (Teacher Representative)	Member
6.	Dr.Dipti R.Shembekar (Teacher Representative)	Member
7.	Mr.Sunil Javeer (Teacher Representative)	Member
8.	Mr.Prashant G.Nikam (Local Industrialists)	Member
9.	Mr.Mohan Sawant (Parents representative)	Member
10.	Miss.Bhagyashree Jangam (Student Representative)	Member
11.	Mr.Ravindra Kokate (Alumni Representative.)	Member
12.	Mr.Sanket N.Kurane	IQAC Coordinator

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(IQAC)

## **IQAC**

**(Internal Quality Assurance Cell)**

**2021-22**

<b>Sr no</b>	<b>Name of the member</b>	<b>Designation</b>
1.	Mr.Tanaji Y. Kamble	Chairperson, I/C Principal
2.	Mrs.Pooja S. Nikam (Management Representative)	Member
3.	Mr.Mahesh Mahadik (Management Representative)	Member
4.	Mr.Mangesh Bhosale (Management Representative)	Member
5.	Mr.Jaysing G. Chavare (Teacher Representative)	Member
6.	Dr.Dipti R.Shembekar (Teacher Representative)	Member
7.	Mr.Sunil Javeer (Teacher Representative)	Member
8.	Mr.Prashant G.Nikam (Local Industrialists)	Member
9.	Mr.Mohan Sawant (Parents representative)	Member
10.	Mr.Himalay Jadhav (Student Representative)	Member
11.	Miss.Siddhi Kadam (Student Representative)	Member
12.	Mr.Ravindra Kokate (Alumni Representative.)	Member
13.	Mr.Sanket N.Kurane	IQAC Coordinator

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**Arts and Science College Sawarde**

Tal.Chiplun Dist Ratnagiri.415606

(IQAC)

## **IQAC**

**(Internal Quality Assurance Cell)**

**A.Y 2022-23**

<b>Sr no</b>	<b>Name of the member</b>	<b>Designation</b>
1.	Mr.Tanaji Y. Kamble	Chairperson, I/C Principal
2.	Mrs.Pooja S. Nikam (Management Representative)	Member
3.	Mr.Mahesh Mahadik (Management Representative)	Member
4.	Mr.Mangesh Bhosale (Management Representative)	Member
5.	Mr.Jaysing G. Chavare (Teacher Representative)	Member
6.	Dr.Dipti R.Shembekar (Teacher Representative)	Member
7.	Mr.Sunil Javeer (Teacher Representative)	Member
8.	Mr.Prashant G.Nikam (Local Industrialists)	Member
9.	Mr.Mohan Sawant (Parents representative)	Member
10.	Mr.Sachin Sawant (Student Representative)	Member
11.	Miss.Akanksha Dike (Student Representative)	Member
12.	Mr.Ravindra Kokate (Alumni Representative.)	Member
13.	Mr.Sanket N.Kurane	IQAC Coordinator

**Sahyadri Shikshan Sanstha's**  
**Arts and Science College Sawarde**

Tal.Chiplun Dist Ratnagiri.415606

(IQAC)

## **IQAC**

**(Internal Quality Assurance Cell)**

**2023-24**

<b>Sr no</b>	<b>Name of the member</b>	<b>Designation</b>
1.	Mr.Tanaji Y. Kamble	Chairperson, I/C Principal
2.	Mrs.Pooja S. Nikam (Management Representative)	Member
3.	Mr.Mahesh Mahadik (Management Representative)	Member
4.	Mr.Mangesh Bhosale (Management Representative)	Member
5.	Mr.Jaysing G. Chavare (Teacher Representative)	Member
6.	Dr.Dipti R.Shembekar (Teacher Representative)	Member
7.	Mr.Sunil Javeer (Teacher Representative)	Member
8.	Mr.Prashant G.Nikam (Local Industrialists)	Member
9.	Mr.Mohan Sawant (Parents representative)	Member
10.	Mr.Saurabh Kadam (Student Representative)	Member
11.	Miss.Akanksha Dike (Student Representative)	Member
12.	Mr.Ravindra Kokate (Alumni Representative.)	Member
13.	Mr.Sanket N.Kurane	IQAC Coordinator



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## **Students Grievance Redressal Cell**

**“Problems have solutions, bring the change & be the change”**

The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in-charge of **Students Grievance Cell**. In case the person is unwilling to appear in self, grievances may be dropped in writing at the letter box/ suggestion box of the Grievance Cell at College. Grievances may also be sent through e-mail to the officer in-charge of Students' Grievance Cell.

### **Objective:**

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.

A Grievance Cell should be constituted for the redressal of the problems reported by the Students of the College with the following objectives:

1. Redressal of Student's Grievances.
2. To co-ordinate between students and department to redress the grievances.
3. To support the students who have been deprived of the services for which he/she is entitled.
4. To ensure effective solution to the student grievances with an impartial and fair approach.
5. To make teaching and supporting staff responsive, accountable courteous in dealing with the students.

### **Scope:**

The cell will deal with Grievances received in writing from the students about any of the following matters:-

- Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
- Financial Matters: Related to dues and payments for various items from library, hostels etc.
- Other Matters: Related to certain misgivings about availability of transport, victimization by teachers etc.

**Functions:**

- The cases will be attended promptly on receipt of written grievances from the students.
- The cell formally will review all cases and will act accordingly as per the Management policy.
- The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

**Mechanism and Procedure for lodging offline complaint:**

- The students may feel free to put up a grievance in writing/or in the format available in the office and drop it in box.
- The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

**The Student Grievance Cell is as follows:**

Sr. No.	Names	Designation	Contact Details	Emails
1	Mr.Tanaji Y. Kamble	I/C Principal Chairman	09423111280	<a href="mailto:tykamble6962@gmail.com">tykamble6962@gmail.com</a>
2	Mr. Sanket N. Kurane	Convener IQAC Coordinator	08408099720	<a href="mailto:prof.sanketkurane@yahoo.com">prof.sanketkurane@yahoo.com</a>
3	Mr.Jaysing G. Chavare	Member	09766484346	<a href="mailto:jaysingchavare@gmail.com">jaysingchavare@gmail.com</a>
4	Dr.Dipti R. Shembekar	Member	08888724082	<a href="mailto:diptishembekar@gmail.com">diptishembekar@gmail.com</a>
5	Mrs.Tejasvi Bhandari	Member	08888598396	<a href="mailto:tejasvihogade96@gmail.com">tejasvihogade96@gmail.com</a>

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**Women Development Cell**

The **Women Development Cell (WDC)** was established in 2014. Set up for the primary purpose of protection of women from sexual harassment at workplace. Till today the WDC has reached out to maximum number of college, teachers & students & ensured that Women Development Cell is formed in every college.

The prime role at the **WDC** is to deal with the cases at sexual harassment received from female students, teaching & nonteaching staff at the university & affiliated colleges & institutions. WDC of our college organize several programs, competitions, lectures and workshops conducted by doctors & social workers to make students aware of physical & mental harassment around and importance of self-respect.

**Objectives:**

- To prevent sexual harassment at college.
- To promote general well-being of female students, teaching and non-teaching women staff of the college.
- To undertake the awareness programmes on gender sensitization.
- To spread awareness about women rights and women empowerment related issues.

<b>Name</b>	<b>Designation</b>
Dr.D.R Shembekar	Convener
Mrs.A.A.Kajrolkar	Member
Mrs.T.A Bhandari	Member
Mrs.Darshana Patil	Doctor
Mrs.Yugandhara Rajeshirke	Social Worker
Mrs.Madhavi Jadhav	Protection Officer Govt.of Maharashtra
Mrs.Dhanashri Karanjkar	Police Sub Inspector Sawarde

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**ANTI-RAGGING COMMITTEE**

Sr. No	Name of the Faculty	Designation
1.	Prin. T.Y Kamble	Chairman
2.	Police Inspector, Police Station, Sawarde	Member
3.	In Charge Nirbhaya Pathak, Police Station, Sawarde	Member
4.	Prof.S.N.Kurane	Convener
5.	Prof.Dr.D R Shembekar	Member
6.	Prof.J.G Chavare	Member
7.	Prof.S.M.Javeer	Member
8.	Mr.Rajendra Kadam	Member (Local Representative)
9.	Mr.Mohan Sawant	Member (Parent Representative)
10.	Mr. Shirish Katkar	Member (NGO Representative)
11.	Mr. Ravindra Kokate	Member (Mass Media)
12.	Ms. Akanksha Dike	Member (Student Representative)
13.	Mr.Sachin Sawant	Member (Student Representative)

**Function of the committee:**

- To create a mechanism for the cell.
- To organize programs to create awareness among students about the laws regarding the cell.

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**Internal Complaints Committee**

<b>Sr. No</b>	<b>Name of the Faculty</b>	<b>Designation</b>
<b>1.</b>	Prin. T.Y Kamble	Chairman
<b>2.</b>	Dr.D R Shembekar	Convener
<b>3.</b>	Prof.S.N.Kurane	Member

**Function of the committee:**

- To ensure the fair and timely resolution of the complaints.
- To publicly notify provisions against sexual harassment & ensure their dissemination.

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**SC/ST/ OBC Cell**

<b>Sr. No</b>	<b>Name of the Faculty</b>	<b>Designation</b>
<b>1.</b>	Prin. T.Y Kamble	Chairman
<b>2.</b>	Prof. S.N.Kurane	Convener
<b>3.</b>	Prof. S.M.Javeer	Member
<b>4.</b>	Prof. Ms.T.A.Bhandari	Member
<b>5.</b>	Miss. Tanvi.S.Sawardekar	Member (Student)

**Function of the committee:**

- To organize programs for these students and make them aware about different scholarships etc.